



## Norfolk Treherne Community Development Corporation (NTCDC)

### Storefront Renewal Grant 2026 Application Form

#### Grant Details

Refer to the NTCDC Storefront Renewal Grant 2026 Guidelines pertaining to the program. Submission of applications opens February 2, 2026 and will close April 2, 2026. All submissions will be reviewed and evaluated after the closing date.

All successful applicants will be notified within 30 days.

All projects must be completed, with the final report and receipts, submitted by November 15, 2026.

#### Applicant Information

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Applicant is the:  Property Owner  Tenant  Operating Organization

Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

***If the applicant is the tenant of the property, or the community organization managing a municipal building, please provide contact information for owner below:***

Property owner name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

***\*If the application is not being made by the registered building owner, the Property Owner Consent section must be completed and signed.***

## Site Information

Street Address: \_\_\_\_\_

Current use: \_\_\_\_\_

# Project Timelines

Planned start date: \_\_\_\_\_

Planned completion date: \_\_\_\_\_

## Project Description

What improvements are included in your project? Please check all that apply.

- [ ] Redesign and/or reconstruction of the storefront (e.g. Siding, metal clad siding)
- [ ] Installation of informative new signage or improvements to existing signage
- [ ] Installation of canopies and/or awnings
- [ ] Installation of exterior lighting / permanent landscaping
- [ ] Professional murals / murals that encourage interaction with passersby
- [ ] Repainting or restoration of facades
- [ ] Entrance way modifications
- [ ] Engineering and/or design studies/drawings
- [ ] Other improvements deemed eligible by NTCDC Board – please describe below

Does this project require a building permit? [ ] Yes [ ] No

*\*Contact South Central Planning District at 204-526-2800 for information about permits.*

*\*\*May be required to submit conceptual design for approval.*

Please briefly describe the scope of work for this project. Attach an additional sheet if necessary.

## Project Budget

Source of Funds	\$ Contribution	Project Costs	\$ Amount
Applicant		Development & building permits	
NTCDC		Equipment rentals	
Other (if applicable)		Materials & supplies	
		Trade & contractor fees	
<b>Total A</b>		<b>Total B</b>	

\*Total A and Total B must balance

Please provide a breakdown of Estimated Project Costs outlined above.

### Developments & Building Permits

Item	Cost

### Equipment Rentals

Item	Cost

### Materials & Supplies

Item	Cost

<b>Contractor Fees</b>	
<b>Item</b>	<b>Cost</b>

#### Additional Information

- Photographs of the storefront prior to the improvements
- Quotes
- Drawings, plans of any proposed improvement elements
- Letter of Support from the Municipality if project includes municipal owned properties

#### Property Owner Consent

Property Civic Address: \_\_\_\_\_

Property legal address: \_\_\_\_\_

As the registered property owner of the above listed property, I provide the consent to my tenant to do improvements to the exterior of my building. I understand that my tenant may be reimbursed for expenses related to the exterior of the building by making an application to the NTCDC Storefront Renewal Grant 2026.

\_\_\_\_\_  
Registered Property Owner Signature

\_\_\_\_\_  
Date

#### Project Authorization

The intention of the NTCDC Storefront Renewal Grant 2026 is to assist property owners and business tenants to enhance storefronts with significant improvements to Municipality of Norfolk Treherne commercial districts.

The program will be available to approved applicants who submit proof of paid invoices/statements by November 15, 2026. The reimbursement is set to be a maximum of \$1,500 per application to cover up to 50% of costs incurred from the start to the end of the granting period for 2026. Total project budgets may exceed \$3,000; however, the grant will not exceed \$1,500 per applicant.

It is hereby certified that the information provided in this application is accurate to the best of my knowledge, and that I have reviewed and understand the NTCDC Storefront Renewal Grant 2026 Guidelines.

Applicant's name: \_\_\_\_\_

Position Held: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\* Only applicable to not-for-profit organizations

Operating  
Organization  
Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **How To Submit the Completed Application Form**

Submission Due by April 2, 2026

Email: [cdc@norfolktreherne.ca](mailto:cdc@norfolktreherne.ca)

Mail: P.O. Box 344, Treherne, MB R0G 2V0

Drop Off: Kayla Beam, Community Development Officer or MNT Drop Box

All successful applicants will be notified by May 2<sup>nd</sup>, 2026.